

Mary Rieke PTA  
General PTA Business Meeting  
10/18/2016 6:55pm

Brian Unflat  
CO-PRESIDENT



Board Members in attendance:

\*indicates Executive Officer

\*Co-President Brian Unflat  
\*Co-President Holly Ingram  
\*Co-Vice President Paul Higgins  
\*Treasurer Mike Kale  
\*Secretary Kes Wold  
\*Fundraising Coordinator Melissa Light  
Co-Events Coordinator Kimberly Allen  
Co-Events Coordinator Joelle Allen  
Membership Coordinator Christine Surratt  
Volunteer Coordinator Adrienne Hays  
Imagine Campaign Chair and Playground Committee Chair Jim Meurer

PTA Members/Public:

See Appendix 1 for attendance

**1. Call to Order**

The Rieke PTA General Business Meeting was called to order at Rieke Elementary at 6:55pm, October 18, 2016 by President Brian Unflat. Notice was given to all PTA members via email. Secretary Kes Wold confirmed that a quorum of members as stated in the standing rules (7 voting members) was present.

Principal Sarah Lewins joined PTA Co-Presidents Holly Ingram and Brian Unflat to welcome those in attendance.

**2. Approval of Minutes**

Minutes from the previous PTA General Business meeting (September 20, 2016) have been made available on the [riekepta.org](http://riekepta.org) Web site. There were no corrections made and the minutes are considered approved.

**3. Program**

Two representatives from fifth grade provided an update on what each grade was working on.

Zack Prichard (Principal's Secretary) provided information about a new service offered through PPS called SchoolPay, a program for receiving and receipting funds. It is a way to pay for field trips, class donations, or pay for classroom supplies. To access SchoolPay make an account at [schoolpay.com/login/registration](https://schoolpay.com/login/registration) with your student's ID number. Contact the Rieke office if you do not know your student's ID number.

#### **4. Reports**

Principial Sarah Lewins provided an update on the cafeteria (should be available next week), the earthquake drill, and other items.

#### **5. Fundraising Report**

Fundraising Coordinator Melissa Light provided an update on fundraising activity to date.

The 2-day Rieke Rummage sale \$2,564.81 earned for the PTA general fund.

Book Fair had over \$6,000 in books sold, raising \$1,541 earned for the PTA general fund.

Terracycle Program has earned over \$650 since Jamie Repasky started it (about 2 years ago.) Any foil-lined candy and granola bar wrappers are collected in special plastic bins instead of being thrown in the trash.

Ongoing fundraisers: Chinook Books (both printed and online), Amazon Smile (do your normal shopping on [smile.amazon.com](https://smile.amazon.com) and we get .5% as a rebate, and the Fred Meyer rewards program.

There is also a backpack program, which is not a fundraiser, but a way to collect non-perishable foods for needy families.

#### **6. Membership Report**

Membership Coordinator Christine Surratt provided a brief update on PTA membership.

#### **7. Treasurer's Report**

Treasurer Mike Kale provided an update on current PTA finances.

There will be a modified budget presented for vote at the end of the meeting.

## **6. Correspondence**

[None]

## **7. Unfinished Business**

### a) Field & Vine fundraiser

Were not able to negotiate a contract, the event was deferred.

## **8. New Business**

### a) Leadership Council

There was an open position for a parent position on the Leadership Council. We have 2 candidates, Kathryn Stone (parent of a 1<sup>st</sup> grader) and Amy Frewing (parent of a 3<sup>rd</sup> and 5<sup>th</sup> grader). These are open meetings that take place monthly (on the 4<sup>th</sup> Wednesday) and anyone is welcome to attend.

Because there were 3 staff positions, and the council is supposed to be balanced, there are now 2 open positions, so both candidates could be added.

### b) Playground Committee

12 members (10 parents, 2 staff) formed into 3 sub-groups: vendor selection/construction, fundraising/grants, and design.

Target fundraising goal is \$125,000 with a build date of August 2017.

Discussed a number of fundraising activities that could help pay for the playground.

### c) Rieke Race

Formerly a school event raising funds for arts, this upcoming year it would be a PTA event, renamed from the RAT race to the Run for Rieke

MOTION to change the name of the race to Run For Rieke (Mike Kale)  
MOTION seconded  
MOTION carried with none opposed

MOTION to updated the PTA budget so that race proceeds for 2016-17 are allocated to benefit the Rieke Playground Fund (Mike Kale)  
MOTION seconded  
MOTION carried with none opposed

d) Holiday Movie Night

Community movie night planned for November or December, perhaps 2 nights separated by grade.

**9. Announcements**

Updated budget, \$7,000 in spending for playground fundraising items, such as t-shirts.

\$100 for reusable dishes for community and dinners, \$200-some for a soccer net. Line item for race proceeds to go to the playground.

MOTION to increase the 2016-17 budget by \$25,000 to seed the Rieke playground initiative, and \$7,000 for playground fundraising, \$100 for reusable dishes, \$300 for PE/field equipment, and \$200 for school general equipment. (Brian Unflat)  
MOTION seconded  
MOTION carried with none opposed

The meeting was adjourned at 8:25pm.

**Appendix 1:**

Attendance sign-in sheet, records kept in PTA files