

**RIEKE ELEMENTARY PTA General MEETING MINUTES**  
**Rieke Elementary School cafeteria**  
**September 25, 2018**

1) **Call to order:** The Rieke PTA general meeting was called to order at Rieke Elementary at 6:50 PM, September 25, 2018 by President, Kirk Brohman. Notice was given to all PTA members through an email. A quorum of Board members as stated in the standing rules (majority) was present (6 out of 7 Board members present).

2) **Members Present:** Please see sign-in sheet.

3) **Principal Report:** Principal Lewins shared updates. The parking lot will be resurfaced, however the date of this project is unknown. The water pipes in the building will be repaired but there have been delays. She hopes all repairs will be made by the end of September.

4) **Rieke art program:** Jill Mitchell, Rieke's Art Teacher, spoke to the group about the following topics:

New Instagram page: art\_rieke\_elementary

*Rieke Wings*, this year collaboration project: #whatliftsyou

Each student is making a unique feather to add to the collaboration

Jill is now employed 5 days per week allowing for more time with each class also allowing a special art project with each class. (i.e. Family diversity with 1st graders)

Art program needs extra funds. Jill requests \$2000.

PTA Board will meet to discuss this need.

5) **PTA Board:** New PTA Board members announced.

6) **Open Positions on PTA Board:** Membership chair, Volunteer chair, events coordinator.

7) **Vice President report:** Amanda Brohman shared the purpose of PTA.

Ways to help PTA: Membership, read the rapper, provide feedback on topics of interest, take part in teacher appreciation opportunities.

8) **Volunteer Opportunities:** Volunteers are needed for Run for Rieke, Oregon PTA clothing center, Book Fair, Playground can recycling, Rieke spirit wear coordinator

9) **Treasurer's Report:** Report given by Darius Amjadi.

Operating: \$26,079.77

Cash Reserve : \$47,283.24

Savings (Playground Account): \$2,996.47

Grand Total: \$76,359.48

Budget Projected Income: \$36,970.00

Budget Projected Expenses: \$45,285.00

Projected End of Year Grand Total: \$70,144.48

PTA Member suggested that we funnel all Rieke projects through PTA board. PTA Board will discuss ways to consolidate those needs and meet the needs with surplus of PTA funds.

10) **Fundraising Report:** Presented by Fundraising chair, Israel Hill.

Book Fair: Volunteers needed: Set up: October 5, 3:00pm, Cashiers: October 10 and 11, 3:00pm - 5:00pm, Take down: October 11, 5:00pm

Restaurant Nights: City Thai: October 16, 2018, Pizzicato: November 27, 2018

Ongoing fundraising programs: Amazon Smile, Fred Meyer Community Rewards, Box Tops for Education.

Rummage Sale: We are not allowed to use the school property to host the rummage sale. Israel is currently looking for a new location. Considering the month of April.

Wreath fundraiser: Starts at the end of October. Delivery after Thanksgiving.

11) **Playground Report:** The playground is not finished yet. Phase II will be starting soon.

Phase I: Big heavy lift

Phase II: North side of the long hallway, Outdoor stage

New committee needed. First meeting will be held on Tuesday October 9th, 7-8pm at the Rieke Library.

12) **Service Club Report:** Every month a service project is planned by the Service Club committee. A new volunteer is needed to help coordinate 2-3 events per year. Contact Melissa Light if interested.

13) **Rieke Foundation Report:** Melissa Light described the purpose of Rieke Foundation. Goal is to raise \$100k-\$120k. Fundraising includes Run for Rieke, Rieke Auction, and The Rieke Educators Fund. Contact Melissa Light if interested in helping with these events.

14) **Rieke Backpack Program Report:** Our program is the only one in the district is fully supported by parents. The items most needed are: Small boxes of Bisquick or pancake mix, Peanut butter, Canned vegetables, Chili & Spaghetti's\*. To donate, 1) Bring food in and put it in the trolley cart outside the office. 2) Make a check payable to Rieke PTA and designate "backpack program" on the note line. 3) Donate gift cards in an envelope marked "backpack program."

15) **Reading Buddy Program Report:** Volunteers are needed to help out during the following times: Start of the school day, 8:45-9:15, Right after lunch, 12:15-12:45, End of the school day, 2:30-3:00.

16) **Q&A:** Mr. Swehla thanked the members of PTA. He relayed that the teachers feel proud to be part of the Rieke. He encouraged parents to be involved in the Equity Committee to address topics such as racism, bullying, and gender identity. Parents showed interest in continuing the conversation. Mr. Swehla confirmed that there will be a meeting on the first Thursday of the month. Sarah Lewins explained that she would like to do a cultural night like last year, but would need more parent leadership to continue the event.

The PTA General Meeting adjourned at 7:52 pm.